

GUIDANCE INFORMATION ON THE BRITISH ATHLETICS FAST APPEALS PROCEDURE

IMPORTANT NOTICE

This document is intended as a guide only. For more complex requirements, please consult the full wording of the British Athletics Fast Appeals Procedure located on the UKA website. Where there is any perceived dispute between the contents of this document or the selection policy for the event and the Fast Appeals Procedure, the Fast Appeals Procedure will always be the final authority.

1 CONSIDER IF YOUR CASE SATISFIES ANY OF THE GROUNDS FOR APPEAL

Failure to follow procedure - incorrect criteria was taken into account or the selection panel did not follow the specific process as laid out in the selection policy;

Actual bias has been shown - the Selection Panel has shown bias towards/against a certain athlete;

The decision was based on an error of fact - incorrect data (such as season's best) was used which had a significant impact on the decision that was made; OR

No reasonable decision maker could have ever reached the decision - a decision that is so out of the ordinary that no reasonable person could have ever made.

2 PREPARE NOTICE OF APPEAL

This must be in writing and should set out the full details of the proposed appeal and why the relevant Grounds (as above) are met.

Must be sent within **24 hours** of the official British Athletics Team announcement.

Should be sent to the Chair of the British Athletics Appeals Panel by email to appeals@britishathletics.org.uk.

3 REQUEST MINUTES OF SELECTION MEETING

Notes from the Selection Meeting and/or any other relevant data/rules/regulations relating to the selection decision can be requested on submission of a Notice of Appeal (or before if desired). Due to confidentiality, appealing athletes will only be provided with the notes/minutes relevant to their selection.

Minutes will be sent to the athlete within **48 hours** of the team announcement (if requested).

The athlete then has a further **24 hours** to file 'Additional Submissions' if desired.

4 THIRD PARTY NOTIFICATION

A third party is another athlete who may be affected (such as being de-selected) should a selection decision be changed as the result of an appeal.

Any potential affected third parties must be notified of the appeal and be supplied with any relevant documents (which will include the athlete's appeal). They must then be given the opportunity to submit their own evidence for consideration - the appealing athlete will then be given the opportunity to respond to any submission by an affected third party.

At this point, the Chair of the Selection Panel may also submit additional information in response to an athlete's appeal.

5 DECISION

The Appeal Panel will seek to reach a decision within **96 hours** of receipt of the original Notice of Appeal (therefore taking into account the timeline outlined above for request of minutes and/or notification of Third Parties).

The Appeal Panel hearing is a closed meeting - athletes/coaches/Selection Panel members are not permitted to attend. One of three possible decisions will be made by the Appeal Panel:

Rescind the original decision made by the Selection Panel and confirm the appealing athlete's selection to the team;

Confirm the original decision made by the Selection Panel and reject the appealing athlete's case; OR

Quash the original decision and send the matter back to the Selection Panel to request that they reconsider the relevant selection(s).